

Redwood Covenant Church

Emmaus Student Ministries

3175 Sebastopol Rd. • Santa Rosa, CA 95407
(707)528-8463 • www.redwoodcovenant.org

POSITION DESCRIPTION: DIRECTOR OF STUDENT MINISTRIES

EMMAUS STUDENT MINISTRIES VISION STATEMENT:

On the journey of discipleship, Emmaus Student Ministries is all about...

- Response: understanding and fully reacting to the Father's love
- Relationships: serving each other as companions on the journey
- Road-work: working in our world to walk closer to Christ, step by step

POSITION SUMMARY:

The Director of Student Ministries is responsible for programming and coordinating all aspects of Emmaus Student Ministries. This includes weekly Sunday morning, Wednesday Night meetings, special events, training meetings and service projects.

SUPERVISOR: Dan Ferguson, Pastor of Student Ministries

WORKS CLOSELY WITH: Kristy Kimmel, Director of Student Ministries

QUALIFICATIONS

- Supervisory/Leadership
 1. Ability to work with a supervisor (ie. taking an idea and making it work).
 2. Ability to communicate effectively.
 3. Possession of leadership skills.
 4. Excellent communication skills.
 5. Ability to be well-organized, effectively managing time and tasks.
- Ministry
 1. Passionate about building relationships and ministering to students.
 2. Strong people skills.
 3. Knows how to connect with students while maintaining an appropriate maturity level.
 4. Musical (instrumental/vocal) and worship leading abilities.
- General
 1. Familiarity with computers and comfortable with learning new computer skills.
 2. Ability at times to endure odd hours with minimal sleep.

CHARACTERISTICS

1. This person is expected to be a model of Christian integrity and have an active spiritual life in communion with the Lord and His people.
2. This person should possess relational warmth and have excellent communication skills.
3. This person must have a sense of humor and understand and enjoy students.
4. This person must be flexible and willing to make changes rapidly.
5. This person must be able to work with volunteers: assisting in recruiting, training, supervising, supporting and empowering them as they move into ministry (and some into leadership).
8. We expect this person to be innovative, able to develop what is working and change what is not.
9. This person must be a learner themselves, always moving forward in their own personal and professional life. They must be able to accept criticism and make changes as necessary.

GENERAL DUTIES AND RESPONSIBILITIES:

1. Assist in the planning and programming of Emmaus Student Ministries.
2. Work with the student ministry staff to maintain the quality and excellence of Emmaus Student Ministries through detail planning and implementation and working with the rest of the student ministries team.

SPECIFIC DUTIES AND RESPONSIBILITIES:

- Oversee, lead, and organize all aspects of worship in Emmaus Student Ministries
 1. Work with the student praise band, training and leading them as they lead their peers in worship.
 2. Coordinate and plan the weekly worship with Emmaus.
 3. Coordinate and plan the worship for special Emmaus events.
- Work with the rest of the Emmaus staff in all aspects of student ministries:
 1. Making sure that each of the weekly programs are organized, staffed and executed with quality and excellence.
 2. Planning, managing and programming the details of Emmaus Student Ministries, and its special events and activities.
 3. Maintaining clear communication with all the volunteer staff and making sure the volunteer staff has a clear understanding of everything that is taking place in student ministries.
 4. Provide ongoing training and support of the volunteer staff and student leaders at monthly meeting and occasional training days.
 5. Provide opportunities for discipleship and growth that encourages students to grow in their faith.
 6. Provide weekly staff sheets to supervisor at Monday student ministry staff meetings.
- Build relationships with students
 1. Make the most of both programmed and non-programmed time with students to develop relationships and disciple them within the context of those relationships.
 2. Coordinating ongoing “contact work” with students.
 3. Disciple through established relationships.
- Serve as part of the larger ministry team at Redwood Covenant Church
 1. Occasional duties as assigned.
 2. Weekly attend our Redwood worship services.
 3. Attend and participate in staff meetings and events.

START DATE: LATE AUGUST/EARLY SEPTEMBER 2010

HOURS/WEEK: FULL TIME SALARIED POSITION INCLUDES BENEFITS

CONTACT INFORMATION: Interested applicants please send resume to Dan Ferguson at “danf@redwoodcovenant.org” or to the church address listed above, to that attention of Dan Ferguson. Also, feel free to contact Dan by phone at (707)528-8463 x244.