

**Community Covenant Church
El Cajon, CA
Youth Director Job Description**

Reports To: Congregational Pastor

Description: To lead and develop the youth ministry (Middle School & High School) in the areas of program, events, camps, missions, outreach and relational ministry

Hours: 35 to 40 hours

Specifics:

1. Sunday School
 - Plan, coordinate and execute Sunday morning program, including teaching and relational ministry
2. Youth Group/ Bible Studies:
 - Plan, coordinate and execute a mid week program
3. Relational Ministry
 - Meet and develop relationships with students outside of program time (for example: attend sporting events, coffee with one student, small group times).
 - Follow-up with less active students
4. Connection to Broader Church
 - Attend Sunday Services
 - Encourage Youth participation in Sunday service, including attendance and opportunities to lead
 - Encourage youth participation in all-church activities
5. Communication
 - Communicate with students, parents, team members, staff and wider church regarding youth ministry events
6. Camps & Retreats
 - Plan, coordinate, promote, and supervise summer camp, winter camp, other retreats such as CHIC and mission trips
7. Summer Program
 - Plan, coordinate, and execute a summer program to keep students engaged during the summer
 - Build relationships with students and staff during these times
8. Staff/ Meetings
 - Recruit, develop and supervise youth staff, volunteers and interns
 - Plan and execute youth ministry team meetings
 - Attend church staff meetings
9. Personal and Spiritual Growth
 - Commit to a growing personal life of faith, seeking balance between work and rest
 - Seek out opportunities to develop ministry skills and abilities.